

[Notice of application for Student ID Card, 2017 학년도 후기 대학원 신입생 학생증 발급신청 안내]

※ Application period : Aug. 7th ~ Aug. 31st, 2017

1. Join the AIMS2 portal website

- After checking the Student ID number that announced by graduate school, please connect to the website(<http://portal.ajou.ac.kr>) and apply for portal web ID.

① Connect to AIMS2 portal website (<http://portal.ajou.ac.kr>)



③ And then, you can find the popup window as below.



⑦ Input the information about creating web ID

Web ID
Full Name
Password
Password check
Student ID No.
Department
E-mail 2
Phone number
Cell phone number
Postal Code
Address
Address(detail)

Password should be made at least 6 letters with combination of number and English letter

2. Agree with providing your personal information to Ajou Service Center

- Login to AIMS2 portal website (<http://portal.ajou.ac.kr>)

① Personal information management (“개인정보관리”)

② Agreement of providing personal information (“개인정보 동의”)

③ Click the title of no. 3 and no. 5. (3. (아주서비스센터) 제 3자 제공에 대한 별도 동의/5. (아주서비스센터)개인정보수집, 이용 및 제공동의서)

④ After confirming the contents of a body, please check on the check box

⑤ ‘Save’ button Click (“저장”)

The screenshots illustrate the steps for agreeing to provide personal information on the AIMS2 portal:

- Step 1:** Access the 'Personal Information Management' (개인정보관리) menu in the top right corner of the AIMS2 portal.
- Step 2:** Click on the 'Personal Information Consent' (개인정보 동의) link in the left sidebar.
- Step 3:** Review the consent items table. The table lists several items, with item 3, '[아주서비스센터] 개인정보 수집, 이용 및 제공 동의서', highlighted.
- Step 4:** Read the detailed terms and conditions for item 3, which include sections on collection and use of personal information, and the right to withdraw consent.
- Step 5:** Check the 'I agree' (동의함) checkbox and click the 'Save' (저장) button to confirm the agreement.

연번	제목	동의여부
5	[아주서비스센터] 제 3자 제공에 대한 별도 동의	<input type="checkbox"/>
4	[아주서비스센터] 민감정보 처리에 대한 별도 동의	<input type="checkbox"/>
3	[아주서비스센터] 개인정보 수집, 이용 및 제공 동의서	<input type="checkbox"/>
2	[대학발전본부] 개인정보 수집 및 이용 동의서	<input checked="" type="checkbox"/>
1	[대학발전본부] 개인정보 제공 동의서	<input checked="" type="checkbox"/>

3. Application for Student ID Card

- Login to AIMS2 portal website (<http://portal.ajou.ac.kr>)

- ① Academic Affairs(Graduate School) ("학사(대학원)")
- ② Student ("학생")
- ③ Application for Student ID card("학생증발급신청")
- ④ Click Apply Button ("신청")

The screenshot displays the AIMS2 portal interface. The top navigation bar includes a search field and a menu with the following items: 학사(대학원), 영어일, 이공계, 마주공장, 연구, 전자출석부. The main menu is expanded to show '학생' (Student) with a sub-menu containing: 학적(Personal Info.), 교과수업(Class Info.), 성적(Grades), 관학, 등록(Reg.), 비료과, 졸업(Gradu.), 통합성당, 학생, 생활관(Oorm.), 기초교육(대학). The '학생' menu item is highlighted with a circled 2. Below the main menu, the '학생증발급신청' (Student ID Card Application) link is highlighted with a circled 3. The page content shows a form for application with fields for 학번, 성명, 생년월일, 성별, 학과, 전공, 학년, 학부, and 학과명. The '신청' (Apply) button is highlighted with a circled 4.